



UMC HIGH SCHOOL

288 Cummer Ave., Toronto, ON M2M 2E7 Tel: 416-221-1226
5075 Yonge St. Suite 500, Toronto, ON M2N 7H3 Tel: 416-512-1026
www.umchighschool.com Email: admin@umchighschool.com

International Student Agreement

Students, regardless of age, must abide by the following conditions as stated by the Upper Madison College High School (UMCHS):

- The student must obey the laws of Canada, the Province of Ontario and follow the rules, guidelines and policies of the UMCHS.
- The student must follow all school regulations regarding attendance, course responsibilities and behavior.
- The student and family acknowledge that based on the information in the application, the UMCHS has the right to make educational decisions, including placement and program selections in the best interests of the student within available resources.
- The student and family understand and agree that inaccuracies in the application or failure to abide by the above conditions may result in immediate dismissal from the UMCHS without refund of tuition fees.
- The student or parent must notify the International Admissions Office and school if the student moves or changes custodian.
- The student must attend all registered classes unless unable by reason of illness or injury and must provide a note from a Parent, Custodian or Homestay family for any absences.
- The student must not withdraw from courses without consent of school officials and may not substitute in-class courses for the equivalent online course.
- It is the student's responsibility to maintain a current study permit from Citizenship and Immigration Canada.

I have read, understood and agreed to follow the rules and guidelines as outlined above:

Student Signature

Date:

If student is under 18 please include parent/legal guardian's signature:

Parent Signature

Date:



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UMC High School Custodianship Program

1. Obligations and Responsibilities of UMCHS custodianship program

- 1.1. To take the responsibility for the student on behalf of the Parents during the term of the Custodianship program;
- 1.2. To liaise with the Parents, the School, where applicable, the assigned Host Family concerning the well being (welfare) of the student in Canada during the Custodianship Program;
- 1.3. To ensure that suitable homestay accommodation or UMCHS residence is provided for the duration of the agreement , subject to the payment of associated accommodation fees are born by the Parents;
- 1.4. To ensure the safety and security for the student going on unaccompanied travel outside the city, UMCHS requests the student to provide where and when the student intends to travel prior he/she makes travel arrangements;
- 1.5. To provide and forward the information regarding the student's travel plans to the parents for review and approval;
- 1.6 To assist the student to chose the right courses for each semester;

2. Obligations and responsibilities of the Parents

- 2.1. To confirm that they are the persons legally entitled to act as Parents or Legal Guardians of the student and provide their consent for Legal Guardianship authority for the duration of the Custodianship program;
- 2.2. To provide all necessary information related to the Student to enable UMCHS in performing its duties and obligations;
- 2.3. To ensure that the student complies with all the rules, regulations and conditions of UMCHS and to ensure that all other reasonable requirements are met, and if required by UMCHS, to provide a written acceptance of its rules, regulations, terms and conditions;
- 2.4. To ensure that the student resides in the assigned Homestay or School Residence for the duration of the Custodianship program.
- 2.5. To list and to confirm any current or emerging medical conditions of the Student;
- 2.6. To confirm that the Student don't have any allergies or medical conditions which would affect the Student receiving medical treatment other than those disclosed separately in writing by the Parents. UMCHS may attempt to obtain consents from the Parents for serious or emergency medical treatment. However the parent agrees to release UMCHS from any obligation to obtain such consent if the parents are unreachable.
- 2.7. To release UMCHS from Legal Guardian duties and obligations:



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2.7.1. When the student is under direct control of the Parents or has special events/travels arranged by the Parents directly;

2.7.2. When the student is involved in the criminal activity and/or at the arrest in the Police station;

2.8. To release UMCHS and the assigned Homestay Family from any liability associated with the loss of and accidental damage to the Student's belongings;

2.9. To ensure that all Custodianship fees are paid in full and in a timely manner;

2.10. To ensure that all tuition fees are paid in full and by the deadlines;

2.11. To ensure that all accommodation fees are paid in full and in a timely manner;

2.12. To ensure that the student will not claim any other legal status in Canada. UMCHS reserves the right to report to Immigration Canada office about any suspicious immigration intentions of the student.

2.13. To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, UMCHS has put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information UMCHS collect online.

3. Exclusion of UMCHS custodianship Liability

3.1. UMCHS cannot accept responsibility for the actions of the Home stay family in relation to the student;

3.2. UMCHS cannot accept any responsibility for obtaining any visas or any other entry/re-entry documents which may be required by CIC Canada. Such matters or any legal responsibility shall rest with the Parents;

4. Termination

4.1. UMCHS or the Parents may terminate this Agreement by giving to the other party at least 30 day written notice. The termination agreement will be finalized after UMCHS receives a notarized Custodianship form indicating that an alternative Guardian has been assigned to the Student by the Parents;

4.2. If the student is expelled from the UMCHS where the student received the study permit status to stay in Canada, in accordance with its rules and regulations UMCHS custodianship program shall immediately be released from its obligations to the Parent or the Student under the terms of this Agreement and the Parent shall not be entitled to any fee refund.;

4.3. Shall the student withdraw from the UMCHS, the Custodianship agreement and services will be terminated.

4.4. If the student has acted in a way that is deemed unacceptable and inappropriate to UMCHS custodianship program, UMCHS may terminate this Agreement by giving notice in writing to the



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Parents. UMCHS shall then be released from all its obligations to the Student under the terms of this Agreement and any prepaid fees shall not be refunded;

4.5. If the parent needs to cancel or delay the Student's arrival, written notification is required. Refunds will be paid in accordance with UMCHS posted refund policy;

5. Refund Policy

5.1. Custodianship agreement approval fee is one –time non- refundable fee;

5.2. Pre –paid custodianship service fee is refundable only if the parents give a written notice and provides another custodianship letter signed by the new guardian for the student or due extenuating circumstances the student must return home and provides the airplane ticket.

5.2.1. Refunds before a program of study starts:

(a) If written notice of cancellation and notarized Custodianship form indicating that an alternative Guardian has been assigned to the Student by the Parents are received by UMCHS thirty (30) or more days before the program start date UMCHS may refund the custodianship service fee after minus CAD\$250.00 of refund administration fee. (b) If written notice of cancellation and notarized Custodianship form indicating that an alternative Guardian has been assigned to the Student by the Parents are received by UMCHS less than thirty (30) before the program start date UMCHS may retain 25% of the total fees after minus CA\$250.00 or refund administration fee.

5.2.2. Refunds after the program of study starts:

(c) If written notice of cancellation and notarized Custodianship form indicating that an alternative Guardian has been assigned to the Student by the Parents is received by UMCHS within the first week of classes UMCHS may refund of 50% of the total custodianship fee minus CAD\$250.00 of refund administration fee. (d) Refunds owing students pursuant to sections a, b and c will be paid after fourteen (14) days, but within thirty (30) days of receiving written notice of cancellation. (3) After the first week of classes, no refund will be made.

5.3. If the student is expelled from UMCHS where he received the study permit status to stay in Canada, in accordance with its rules and regulations UMCHS custodianship program shall immediately be released from its obligations to the Parent or the Student under the terms of this Agreement and the Parent shall not be entitled to any fee refund.

6. General

6.1. This agreement and any other matters relating to the Custodianship program shall be subject to Canadian Law and the Parents undertake to submit to the jurisdiction of Canadian



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Courts in respect of any other matters arising out of any of them. The Parents acknowledge that Canadian Law may be different from the law of their own country.

6.2. In the event of any provisions of this Agreement being held to be void or unenforceable such provision shall be deemed to be severable so that the remaining parts of this Agreement shall remain in full force and effect to the exclusion of the void or unenforceable provision.

I have read, understand and agree to follow the rules and guidelines of UMCHS custodianship program:

Student Signature

Date:

If student is under 18 please include parent/legal guardian's signature:

Parent Signature

Date: