



## **REFUND POLICY**

**Section 1.** A full refund, less the administration fee (\$500.00), will be granted if Citizenship and Immigration Canada does not issue the Study Permit.

To obtain a refund, the student must provide:

1. The original Letter of Rejection from Citizenship & Immigration Canada
2. The original UMC Highschool Official Letter of Acceptance
3. The original receipt of tuition fee payment

**Section 2.** Two-thirds ( $\frac{2}{3}$ ) of the tuition fee will be refunded, if the student has not applied for a Study Permit and has withdrawn the application prior to the commencement of school. To obtain a refund, the student must provide:

1. The original UMC Highschool Official Letter of Acceptance
2. The original receipt of tuition fee payment

### **Section 3.**

There will be no refund of the tuition fee after a Study Permit has been granted using the UMC Highschool Official Letter of Acceptance, if the student chooses to withdraw for any reason.

There will be no refund of any portion of the tuition fee that has been paid to the UMC Highschool once the student has started attending classes.

There will be no refund of the tuition fee if the student is found in violation of school regulations and asked to withdraw from the school.

There will be no refund of the tuition fee if the student changes immigration status during the year. A student who becomes a Permanent Resident of Canada after tuition fee is paid is not eligible for a refund.